

# Tips and Tricks #4

## Speed up a Slow PC Windows Vista and Windows 7

support@rowconsulting.com • 503.631.8880  
www.rowconsulting.com

Provided courtesy of



Database & Software Development  
and Computer Services

Use these tasks to improve PC performance. Close all applications before starting these tasks.

Free up disk space	Click <b>Start</b> , click <b>Computer</b> . Right-click drive <b>C:</b> and click <b>Properties</b> . On <b>General</b> Tab, click <b>Disk Cleanup</b> . Wait for scan to complete then click <b>OK</b> to delete the selected file types.
Repair disk errors	Click <b>Start</b> , click <b>Computer</b> . Right-click drive <b>C:</b> and click <b>Properties</b> . On <b>Tools</b> Tab, click <b>Check Now...</b> Check all <input checked="" type="checkbox"/> options and click <b>Start</b>
Defragment hard disk	Click <b>Start</b> , click <b>Computer</b> . Right-click drive <b>C:</b> and click <b>Properties</b> . On <b>Tools</b> Tab, click <b>Defragment Now...</b> , click <b>Defragment Now...</b> , click <b>OK</b> .
Delete temporary files	Click <b>Start</b> . In search box type <b>%TEMP%</b> and press <b>Enter</b> . On menu bar, click <b>Tools</b> and click <b>Folder Options...</b> On <b>View</b> tab, click <input checked="" type="checkbox"/> <b>Show hidden files and folders</b> . Click <b>OK</b> . Select and delete all files listed in the right side of the window.
Turn off file indexing	Click <b>Start</b> , click <b>Computer</b> . Right-click drive <b>C:</b> and click <b>Properties</b> . On <b>General</b> Tab, uncheck <input type="checkbox"/> <b>Index this drive for faster searching</b> or uncheck <input type="checkbox"/> <b>Allow files on this drive to have contents indexed</b> . Click <b>OK</b> and click <b>OK</b> again. If error appears, click <b>Ignore All</b> .
Disable visual effects	Click <b>Start</b> , click <b>Control Panel</b> , double-click <b>System</b> icon. Click <b>Advanced System Settings</b> . On the <b>Advanced</b> tab click <b>Performance Settings</b> . Click <input checked="" type="radio"/> <b>Adjust for best performance</b> and click <b>OK</b> .
Use ReadyBoost to instantly increase memory	Insert an unused flash drive into a USB port. Wait for Autoplay list to appear. Click <b>Speed up my System</b> . On the <b>Readyboost</b> tab click <input checked="" type="radio"/> <b>Use this device</b> . Use the recommended default space setting. Click <b>OK</b>
Remove spyware	Set your virus protection software to automatically scan your computer at least once a week.

If these tasks do not improve performance contact your IT department or  
**Row Consulting** for a **computer performance tune up**.